

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
Christopher Kurgan, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

November 9, 2021

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Adoption of a Resolution Authorizing the Director of the Public Works Agency or His Designee to sign Program Supplements to the New Master Agreement with the California Department of Transportation; Approval of the New Master Agreement No. 07-5952S21 for State-funded Projects with the California Department of Transportation; All Supervisorial Districts.**

Recommendations:

1. Adoption of a Resolution Authorizing the Director of the Public Works Agency (PWA) or His Designee to sign Program Supplements to the New Master Agreement with the California Department of Transportation (Caltrans);
2. Approve the new Master Agreement No. 07-5952S21 for State-Funded projects, with Caltrans;
3. Direct the Clerk of the Board to return (3) certified originals of the new Master Agreement to the PWA, Roads and Transportation, for further processing.

Fiscal/Mandates Impact:

There is no fiscal impact associated with the recommended actions. However, unless and until the County has a New Master Agreement in place, they will be ineligible to receive funds from Caltrans for State-funded programs.

Discussion:

Caltrans requires an implementing agency to execute an agreement before it can be reimbursed for project expenditures. In a Master Agreement, agencies agree to comply with all state laws, regulations, policies, and procedures relative to design, right-of-way, environmental, and construction activities in order to receive state funds. These agreements are periodically updated and re-executed to account for changes in laws and policies. The County's State Master Agreement was approved by your Board on April 24,



2007 and became effective on May 18, 2007. Since then, there have been substantial changes and updates that require the County to execute a new State Master Agreement.

A Program Supplement Agreement which operates under the umbrella of the Master Agreement is required for each transportation-related project. The Program Supplement details the applicable project conditions, state funding source, local matching funds and other special terms and conditions concerning a project. It is the contractual basis for the State to pay agencies for work done. No reimbursement payments can be made until the Program Supplement Agreement has been fully executed.

The adoption of this resolution delegates the authority to the Director of PWA and his designee to execute Program Supplement Agreements and related documents and certifications.

This item has been reviewed by the County Executive Office, Auditor-Controller's Office, and Count Counsel.

If you have any question, please contact the undersigned at (805) 654-2077.

A handwritten signature in blue ink, appearing to read 'C. Kurgan'.

CHRIS KURGAN
Director
Roads & Transportation

Attachment: Resolution of the Board of Supervisors
Master Agreement, No. 07-5952S21

